

MARSTON MORETEYNE PARISH COUNCIL

Minutes of the Meeting of Marston Moreteyne Parish Council held at Marston Moreteyne Sports Pavilion on Tuesday 20th October 2009, commencing 7.00pm.

Present: Councillor F. Keep (Acting Chairman)
Councillors P. Hall, G. Spriggs, Mrs. S. Hall, T. Hyde, Miss E. Johnstone (arrived 7.18pm) & Mrs. E. Houghton (arrived 7.32pm) B.Mead
Central Bedfordshire Cllr R. Baker.
B. Bignall – EB Security
4 Parishioners.

1. **Apologies for absence** were received from Cllrs M. Petty, P. Neale & Central Bedfordshire Councillor M. Gibson. Apologies for late arrival were received from Cllr B. Mead. Apologies of illness also received from the Clerk. The Chairman duly introduced and welcomed Mr. Colin West who would be standing in as capacity of Clerk for the meeting.
2. **Presentation on Green Infrastructure Planning in Marston Moreteyne from Mr. Guy Lambourne Community Liaison – Forest of Marston Vale**
Cllr Keep introduced Guy Lambourne to the meeting. GL advised that he was undertaking Green Infrastructure Planning work on behalf of Central Bedfordshire Council, Beds Rural Communities Charity and the Greensand Trust. The idea is to take a sample of what local people would like to see happen in their area with regard to green infrastructure. GL stated that he was currently working on a plan with both Cranfield and Houghton Conquest Parish Councils and asked if Marston Moreteyne wished to participate in the scheme. It is free to take part and is quite separate from a Parish Plan.
Invitations are sent to stakeholders and key people representing the community (ie Parish Council, Football club, Women's Institute etc) to attend a community stakeholder workshop. Introductions to the GI and the process is given at this meeting. A map of the parish is produced. Focus groups then discuss ideas of what they would like to see happen and place them on the map.
A second draft map is then produced with these ideas incorporated and a second community stakeholder meeting is held – open to the public. Opportunities are available to amend or add to the map together with discussions surrounding priorities at this meeting. A final report/action plan is then produced. GL will then present the plan at a Parish Council meeting for the Council to adopt. It is then hoped that the Parish Council would get involved with the Planning Dept to action some or all of the ideas. Lots of good ideas could come out of this project. Funding/man power from other agencies such as BRCC, BTCV and Wildlife Trust may be available. There was concern that Central Bedfordshire Council might take ideas, some of which might be controversial. Cllr Keep thanked Guy Lambourne for attending the meeting.
4. There were no **declarations of interest** in any items on the agenda.
5. **Report from EB Security**
B. Bignall circulated a report for the period 14.9.09 to 20.10.09.
Following routine checks, the allotment gates have been found to be open on 4 occasions.
6. **To confirm and agree the Minutes of Marston Moreteyne Parish Council held on Tuesday 15th September 2009**
Cllr T. Hyde advised that he attended last month's meeting but his name was not on the attendance list. Cllr Keep duly amended the minutes. It was RESOLVED that the Minutes be accepted as an accurate record, and were duly signed by the Chairman.
7. **Update of information from Central Bedfordshire Cllr R. Baker**
Cllr Baker stated that the LDF are currently looking at sites put forward by landowners in relation to future housing and employment sites. Land at Beancroft Road/A421 is being investigated further. This was identified for a mix of uses. The 480 homes (O&H Properties) will not be included in the figures required to satisfy the housing numbers.
There is a proposed lorry ban over 7.5 tonnes from Kempston to Beancroft Road
Budget: There is a huge debate to get spending back to the budget in order to reduce the £8 million overspend.
Education: Central Beds are still waiting on Bedford Borough's decision re two tier.
8. **Brief update of information on the following committees:**
 - 8.1 Community Safety Group – Cllr F. Keep distributed copies of his written report which will be presented at the CSG's AGM tomorrow evening. FK advised that Dave Rollings is very ill and is in Addenbrooks Hospital.

- 8.2 Mid Beds Planning Consortium – Cllrs P. Hall/P. Neale/B. Chandri
A meeting is scheduled for next week.
- 8.3 Landfill Liaison – Cllr Mrs. E. Houghton/Miss E. Johnstone
EJ gave a brief report. Matters discussed were the Milton Keynes to Bedford Waterway and BEaR Project. Stewarby Rep had raised the question why the BEaR project has changed its preferred site from Rookery to Brogborough. No answer was given.
- 8.4 Village Hall Committee – Cllr B. Mead
Nothing to report.
- 8.5 Church End Lower School – Cllr P. Neale
Owing to the absence of Cllr Neale, no report was available.
- 8.6 Shelton Lower School – Cllr M. Petty
The School has recently had a favourable Ofsted inspection The new classroom is completed.

3. Public Participation

Attended by members of the Marston Moreteyne Playing Field Committee (Mrs. B. Oakley (Chair) Mr. R. Garner (Vice Chair), Martin Watson & Trevor Robinson.

RG posed questions to the Parish Council regarding the conditions of the project for the proposed extension which had been sent in a letter to the Clerk and had not yet received a response. RG advised that a Quantity Surveyor will be employed to oversee the budget and management of the project. It is hoped that by the Parish Council being involved in the project the VAT elements can be reclaimed. There were some arguments over the objectives of the steering group. It was agreed to hold the first meeting of the steering group on Monday 9th November, at 7.00pm, at the Sports Pavilion. The attending members of the Playing Field Committee all agreed to sit on the steering group. The Parish Council representing members would be Cllrs F. Keep, P. Neale, Miss E. Johnstone & Mrs. E. Houghton.

It was confirmed that the Clerk has copies of all quotes currently received with regard to the extension. Action: Clerk to circulate to Councillors on steering group. An employer's brief needs to be prepared which will be carried out by the employed QS. Constructional drawings also need to be prepared.

The Chairman confirmed that Lisa White – Play Officer at Central Bedfordshire Council must be kept informed and copies of all invoices must be approved by her during the period of the project. A letter concerning the CCTV cameras had been sent to the Clerk and needs a response

9. Matters arising from the minutes of Tuesday 15th September 2009.

- 9.1 Parish Council Vacancy: No bye-election has been called. The Parish Council are now free to co-opt.
- 9.2 Hedge adjacent to Shelton Lower School: J. Chandler has visited the site and is to contact the land owner to have the hedge trimmed back.
- 9.3 Landfill Liaison: The Clerk has circulated a copy of the last set of minutes to all Councillors.
- 9.4 Play Area Draft License: No further information available.
- 9.5 A421 Land Compensation: Alexander's have been appointed as Land Agents by the Playing Field Committee.
- 9.6 Document Storage: On going
- 9.7 Probation Service: Cutting back work to the hedge leading to the play area at the rear of Shelton Lower School has been completed. A letter of complaint regarding the Probation Service will be issued by the Clerk.
- 9.8 Holme Close issues: Clerk to action
- 9.9 Play Area Repairs/Maintenance: Clerk looking for costs to signs.
- 9.10 Reference Books: These have been ordered and received by the Clerk.
- 9.11 Shelton Play Area: Cllr M Petty has spoken to someone regarding the rabbit situation. He will obviously report on this at next month's meeting.
- 9.12 Highway Five Year Programme: The Clerk has submitted a request to have Denton Drive/Woburn Road junction and Manor Road footpaths included on the programme.
- 9.13 Dropped kerb at Tylecote Close: An order has been raised to have the work done.
- 9.14 LDF: Site Assessment Criteria Consultation: The Parish Council's comments have been duly noted.

10. Finance

10.1 To approve invoices for payment and be notified of any income since the last meeting

Copykatz	Diary (Oct)	£ 170.00
Pier One Solutions	Web Site Hosting	£ 40.25 SO
Bedford Borough Council	October Payroll	£ 2,073.72 DD
Warners of Bedford	Grass cutting (Sept)	£ 586.98
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Venture Finance	Aug Security Patrols	£ 1,294.99
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Mrs. H. Trustam	Petty Cash advance	£ 30.00
SLCC	Reference Books	£ 102.60
Viking Direct	Stationery	£ 206.87
Bedford Borough Council	Pay roll Service Oct 09 – Sept 10	£ 172.50
MKM Agriculture	Repairs to play area gate	£ 92.00
MKM Agriculture	Repair to Strimmer	£ 34.50
FJ Beddoe	Litter Picking	£ 171.82
Mr. D. Cray	Churchyard grass cutting	£ 295.00

Income

Allotment Rental		£ 225.00
Forest of Marston Vale	Contribution to Security Patrols	£ 200.00
Central Bedfordshire	2 nd half of Precept	£40,185.00

Resolved that the invoices for payment should be agreed. Proposed Cllr T. Hyde seconded Cllr Mrs. E. Houghton.

10.2 Finance correspondence:

- (a) A tax penalty of £400.00 was issued against the Parish Council for non return of the Employer's Annual Return on time. Cllr Keep advised that the Clerk had completed and returned the form within the relevant timescales, and advised the Council to appeal against the penalty. In the meantime it was resolved to pay the penalty, pending appeal, to stop any interest accruing whilst the appeal is undergone.
- (b) VAT Returns: New compulsory rules for VAT will require online filing of VAT returns and electronic payment of VAT for existing businesses with an annual turnover of £100,000 or more for accounting periods starting on or after 1st April 2010.
- (c) A quotation to remove the two end panels of glass and metal glazing rails at the bottom from the bus shelter at Upper Shelton Road and to place the glass panels at the bus stop in Bedford Road was received. Total Cost £410.00 plus VAT. Resolved that the Clerk organise for the work to be done. Proposed Cllr Mrs. S. Hall, seconded Cllr Miss E. Johnstone.
- (d) Cemetery Provision: Having contacted David Locke Associates with regard to the possibility of O&H Properties releasing the S106 cemetery land early, the response back is fairly positive. However, O&H Properties wish to know if the Parish Council would have any money available to assist with dealing with any contamination that may be present on site. The Clerk has responded by asking for more information on the matter with any envisaged costs. The Parish Council duly noted the information.

11. Planning Matters

11.1 To discuss the following planning applications received since the last meeting

- (a) Application No. CB/09/06132/FULL
Full: Retention of steel storage containers
Location: Drapers Farm, Beancroft Road, Marston Moreteyne
Comments: No objections.
- (b) Application No. CB/09/06116/FULL
Full: Single storey rear extension
Location: 22 Hockley Court, Marston Moreteyne
Comments: No objections.

- (c) Application No. CB/09/06156/MW
Variation of condition No. 18 of Planning Permission No. 15/2008 to allow an extension of time for restoration of the site.
Location: Brogborough Landfill Site, Woburn Road, Lidlington.
Comments: No objections.
 - (d) Application No. CB/09/06175/FULL
Full: Demolition of existing two dwellings. Erection of 11 dwellings.
Location: 100-102 Bedford Road, Marston Moreteyne
Comments: Object to application on grounds of over development. Density equates to 36 dwellings/hectare instead of 30.
- 11.2 To receive details of any approvals / refusals / withdrawals of planning applications – for information only
- (a) MB/08/00046: Extension to open end barn at Drapers Farm, Marston Moreteyne. NOT PROCEED WITH.
 - (b) CB/09/05434/FULL: Single storey front extension at 70 Lower Shelton Road APPROVED.
 - (c) CB/09/05619/FULL: Single storey rear extension at 36 Station Road APPROVED.
 - (d) CB/09/05609/ARM: Erection of dwelling with associated access and parking (pursuant to Outline Planning Permission MB/08/00189/OUT approved at appeal dated 4.3.09). Matters to be considered are Appearance, Landscaping and Scale. Land adjacent 71 Upper Shelton Road. APPROVED.
 - (e) CB/09/05611/FULL: New dwelling to replace existing at 71 Upper Shelton Road. APPROVED.
 - (f) CB/09/05843/FULL: Demolition of existing conservatory and erection of new, erection of garden shed and wall at 5 Franklin Close. APPROVED.
 - (g) CB/09/05476: Change of use to allow the temporary siting and occupation of up to 8 caravans for workers involved with the A421 Bedford to M1 road scheme at Church Farm, Station Road. APPROVED.
 - (h) BC/CM/2006/32: An International Visitor Destination and Science Research Park, including tropical biotope, Water Adventure Park, Spa, three Hotels, Conference and Exhibition facilities, 50 seater cinema and associated ancillary retail and food and drink uses. On site car parking (Quest Pit) and dedicated park and shuttle bus facility (Elstow North) (Use Classes A1, A3, A5, B1, C1, D1, D2 and sui generis). Quest Pit, Stewartby. APPROVED.
- 11.3 To receive any planning correspondence: Nothing to receive.

12 Allotment Update

Cllr B. Mead reported that the allotments are doing very well. The trench has been dug to enable the water supply to be connected by Anglian Water.

13 To discuss issues and resolve any action required as a result of the proposed EfW at Rookery South by Covanta.

Cllr P. Neale was attending the Rookery South RRF Community Liaison Meeting at the Forest Centre this evening after being invited to join the committee. The Clerk continues to circulate emails regarding this subject to all Councillors. Some members of the committee are trying to set up a further meeting to discuss Covanta's proposals from a Parish Council perspective. It is expected that a planning application will be submitted by Covanta in Nov/Dec with a time period for responses. There is the potential for a public enquiry.

Further discussion ensued. Cllr R. Baker said that Government guidelines were to only accept waste from local administrative areas.

14. Update of BEaR Project

The BEaR Team are offering a trip to two waste treatment technologies later this month. 11 places are left. Anyone interested in attending to contact the Clerk. A brief report was given on the BEaR road shows. The road show will visit Marston on Friday 6th November. A response to the Parish Council's letter to the BEaR Project team was received from Jenny Goddard and duly read out.

15. To formulate a response to the East of England Plan 2031

The deadline for responses is 24th November. It was agreed to defer a response until the November meeting owing to the visit from the LDF Team to the next Planning Consortium meeting. It is hoped that more information will be available at that time to provide a more detailed response to be made. It was agreed to copy Roy van de Poll's email regarding Housing Growth Targets to the next agenda.

16. Report on Tourism and the Environment in Mid Bedfordshire meeting held on 26.9.09 (Cllr P. Neale to report).

A written report from Cllr Neale was read out to the Council.

17 Play Areas: To receive reports regarding play area at Lower Shelton Road and to recommend any required action.

The reports were duly noted and received by the Parish Council. Agreed that the Clerk pursue and matters needing attention.

18. Correspondence

- 18.1 The Gambling Act 2005 – Review of Statement of Principles – Cllr Mrs. E. Houghton to report. Agreed to defer to next month's meeting.
- 18.2 Proposed 7.5 tonne weight restriction zones on various roads in Marston Moreteyne. Cllr R. Baker had shown a map of the zoned area earlier in the meeting. Councillors questioned why the whole of Marston Moreteyne had not been included in the restrictive zone and also how the restrictions would be policed.
- 18.3 A421 Improvements – Parish Council's Update: Cllr F. Keep reported on the update.
- 18.4 Temporary Road Closure – Manor Road: Closure is required for patching and surface dressing work. The dates were duly noted.
- 18.5 Request from Infinis to attend a PC meeting re proposals for STOR at Brogborough Landfill: Agreed to invite Mr. McCrindle to the November meeting and to allow 15 minutes for information and questions.
- 18.6 Planning Obligations Strategy Supplementary Planning Document: Update: Update noted.
- 18.7 Review of Licensing Policy: Consultation period ends 9th December for comments.
- 18.8 Launch of Public Consultation: Design Guide for Central Bedfordshire: Consultation deadline for comments is 16th November. Information duly noted.
- 18.9 Invite to attend BATPC Annual General Mtg on 22.10.09: No Councillors came forward to attend.
- 18.10 Bedford & Milton Keynes Waterway October newsletter: Information noted.
- 18.11 Keech Hospice Care update: Information on name changed duly noted.
- 18.12 Development Strategy Task Force meeting (23.10.09): Invitation received to attend the meeting to discuss with the Task Force future site allocations which have been put forward. No Councillors were able to attend.
- 18.13 Town & Parish Council Conference (4.11.09): Clerk and Cllr M. Petty to attend.

19. Clerk's Monthly Report

A report was read out from the Clerk. It contained matters concerning Highways reports from both the Clerk and parishioners.

There being no further business to transact, the meeting was closed at 10.00pm.