

# MARSTON MORETEYNE PARISH COUNCIL

Minutes of the Annual General Meeting of Marston Moreteyne Parish Council held at Bedford Road Methodist Church on Tuesday 18<sup>th</sup> May 2010, commencing 7.00pm.

**Present:** Cllr M. Petty (Chairman)  
Cllrs Miss E. Johnstone, B. Chandi, G. Spriggs, B. King, Mrs. C. Yates, C. Banks, F. Keep, R. Morris & P. Neale  
Central Bedfordshire Cllrs M. Gibson & R. Baker (7.00pm – 7.26pm)  
Mrs. B. Farlam – Marston Playing Field Committee.(7.00pm-8.00pm)  
B. Bignall – EB Security (arrived 7.24pm)  
Mr. R. Garner – Marston Playing Field Committee (7.26pm-8pm)  
Mr. T. Johnson – Youth Worker, Central Bedfordshire Council (7.00-7.37pm)  
1 member of public

- 10/05/19 **Election of Chairman**  
Councillor M. Petty was proposed by Councillor F. Keep and seconded by Councillor B. Chandi. **IT WAS RESOLVED** that Councillor M. Petty be elected to serve as Chairman for the coming year
- 10/05/20 **Election of Vice Chairman**  
Cllr Keep advised that he did not wish to stand as Vice Chair for the coming year. The Chairman duly thanked him for his help and support over the past few years in this role.  
Councillor C. Banks was proposed by Councillor P. Neale and seconded by Councillor G. Spriggs. **IT WAS RESOLVED** that Councillor C. Banks be elected to serve as Vice-Chairman for the coming year
- 10/05/21 **Signing of Declaration of Acceptance of Office Forms.** Both Chairman and Vice Chairman duly completed their Acceptance of Office Forms.
- 10/05/22 **Apologies for absence.** Apologies for arriving late were received from Cllr Mrs. E. Houghton and B. Bignall (EB Security).
- 10/05/23 **Public Participation**  
Mrs. Farlam advised that she had written to the Council requesting a grant for this financial year. The Clerk confirmed that the matter would be discussed later in the evening. Mrs. Farlam gave a brief outline of the request.
- 10/05/24 **To receive declarations of interest in any items on the agenda.**  
Cllr B. King declared an interest in item 25.1(c) on the agenda  
Both Cllrs C. Banks and P. Neale declared an interest in item 21.1(f) on the agenda.
- 10/05/25 **Report from EB Security**  
BB attended the Community Safety Group meeting on 28<sup>th</sup> April. The allotments are suffering at present from theft and warning boards have been erected. The night shift are also keeping a close eye on the area. A log is being kept on how much time is spent at the Forest Centre to ensure that the grant received each year from the Forest Centre is adequate.  
There are parking issues in the centre of the village especially at school bus times. It might be worth contacting Central Bedfordshire Council to undertake spot checks for double yellow line parking. It was agreed to put a notice in the village diary concerning parking problems in this vicinity.  
New signs have been put up in down Wood End. The school crossing at Woburn Road is well used.  
The Chairman advised that EB Security's contract is renewable in April 2011. He asked if BB could request a quotation for continuation of the contract by the Council's September meeting.
- 10/05/26 **To confirm and agree the Minutes of the meeting of Marston Moreteyne Parish Council held on Tuesday 20<sup>th</sup> April 2010**  
It was RESOLVED that the Minutes be accepted as an accurate record, and were duly signed by the Chairman. Proposed Cllr G. Spriggs seconded Cllr F. Keep.
- 10/05/27 **Update of information from Central Bedfordshire Councillors**  
The Boundary Commission are currently reviewing wards within Central Bedfordshire. Their recommendation is for a Marston/Cranfield ward which would require three Central Bedfordshire Councillors. The views of the Parish Council will be sought shortly. These proposals would come into force in May 2011.

Central Bedfordshire Council is currently looking at ways in which powers can be devolved to Town & Parish Councils and value for money. These topics will be discussed at the Town & Parish Council Conference on 9<sup>th</sup> June. The Chairman advised that both he and the Clerk would be attending.

Education: Both councillors are awaiting a response from CBC to hear what will happen in regard to Bedford Borough Councils transfer to a two tier education system.

EDF Energy: Power cuts are becoming regular. Cllr R. Baker stated that he thought the local MP was looking into it, but agreed to see what could be done. Denton Drive and Primrose Close are the most affected.

Cllr Keep advised that there is a plot of land along Woburn Road just beyond the barn conversions which needs maintaining. Residents in the area have been told that an access will be put in from Woburn Road. It was confirmed that any access will require planning permission. It appeared that an annual fee was paid by residents of Howes Drive development to maintain this area, but to date maintenance had not been undertaken. It is thought to be a heritage site.

Both Cllrs M. Gibson & R. Baker thanked the Chairman for his co-operation over the past year.

10/05/28

**Youth Shelter – To discuss and formulate a response to potential new shelter**

The Chairman advised that Mr. T. Johnson addressed the Parish Council at last month's meeting asking for the Councils views and support for a new youth shelter adjacent to the skate park at Bedford Road.

Grants are available to cover the costs however the Parish Council expressed concerns regarding ongoing maintenance, vandalism and the site of the shelter.

The Parish Council felt it did not have enough information to formulate a firm decision, therefore it was resolved to allow Mr. Johnson to submit a planning application for a new youth shelter at the site and to gauge the reaction of public bodies to the application. The Council also advised TJ that it might be a good idea to put a flyer through the doors of the residents who's back gardens would back onto the shelter in order that they are informed of what is happening.

10/05/44.2

**Finance correspondence**

(a) Playing Field Committee Grant Request.

The playing field committee compiled a budget of predicted expenditure for 2010/11 which highlights a potential shortfall of nearly £7,000. The committee have written to the Parish Council for support for a grant to cover the insurance premium and also assistance to deal with the remaining shortfall.

The Chairman advised that the Parish Council had agreed in past years to continue to support with a grant to cover the insurance. Before committing to such an award, it would be prudent to wait until the renewal notice had been received to ascertain the actual figure in question.

In regard to further financial support it was requested that the committee provides the Parish Council with evidence of how grant money has been spent over the past 4 years.

The Council also asked if perhaps the committee should approach Ampthill Town Council for financial support owing to Ampthill Cricket Club utilizing the cricket square at Marston, and also look into other sources of grants which may be available.

Once the information requested has been received the Parish Council agreed to discuss the matter further.

10/05/29

**Appointment of Planning Committee**

It was resolved that the following Cllrs serve on the Planning Committee for the coming year: Cllrs M. Petty, F. Keep, B. Chandi, P. Neale, Miss E. Johnstone, C. Banks & Mrs. C. Yates.

10/05/30

**Appointment of Finance Committee**

It was resolved that the following Cllrs serve on the Finance Committee for the coming year: Cllrs M. Petty, F. Keep, Mrs. E. Houghton, G. Spriggs, C. Banks, R. Morris & B. King.

10/05/31

**Appointment of School Governor: Church End Lower**

It was resolved that Councillor P. Neale be re-appointed as the representative for the coming year to serve on the Governing body. The Chairman duly thanked Cllr Neale for his hard work over the past year.

10/05/32

**Appointment of Landfill Liaison Reps.**

It was resolved that Cllrs Mrs. E. Houghton and Miss E. Johnstone be appointed as the representatives for the coming year.

10/05/33

**Appointment of Village Hall Committee Rep.**

It was resolved that Cllr C. Banks be re-appointed as the representative for the coming year

- 10/05/34 **Appointment of Playing Field Committee Rep.**  
No representative was appointed.
- 10/05/35 **Appointment of Planning Consortium Rep.**  
It was resolved that Councillors P. Neale & B. Chandi be appointed as the representatives for the coming year.
- 10/05/36 **Appointment of Wixam's Development Rep**  
It was resolved that no representative was required for this position any more.
- 10/05/37 **Appointment of Cemetery Working Group**  
It was resolved that the following Cllrs sit on the working group: Cllrs B. Chandi, Miss E. Johnstone, F. Keep, M. Petty, G. Spriggs & Mrs. E. Houghton.
- 10/05/38 **Appointment of Mid Beds Planning Spokesperson**  
It was resolved that Cllr P. Neale be re- appointed as Mid Beds Planning Spokesperson for the coming year. Cllr Mrs. C. Yates agreed to be reserve.
- 10/05/39 **Appointment of Allotment Working Group**  
It was resolved that the following Councillors sit on the working group: Cllr M. Petty, P. Neale, G. Spriggs, C. Banks & B. Chandi.
- 10/05/40 **Appointment of Play Area Working Group**  
It was resolved that the following Councillors sit on the working party: Cllr R. Morris, G. Spriggs, Mrs. E. Houghton & P. Neale.
- 10/05/41 **Appointment of CCTV Committee**  
It was resolved that the following Councillors serve on the committee for the coming year: Cllrs B. Chandi, F. Keep, P. Neale & B. King.

10/05/42 **Brief update of information on the following committees:**

- 10/05/42.1 Community Safety Group – Cllr F. Keep  
The village has been relatively quiet with only one incident involving two underage youths drinking. Street Watch was officially launched in the village at the Safety Groups meeting on 28<sup>th</sup> April. The village response has been good. Training will be provided for those who have volunteered.
- 10/05/42.2 Bedfordshire Councils Planning Consortium – Cllrs P. Neale/B. Chandi  
No meeting has been held recently.
- 10/05/42.3 Landfill Liaison – Cllr Mrs. E. Houghton/Miss E. Johnstone  
Central Bedfordshire reps talked about a waste consultation at the recent meeting. Bedford Borough reps outlined their plans for a park and ride scheme to NIRAH. WRG outlined plans to reintroduce a rail line to Stewartby to bring rotted waste from Kent/Sussex. The Parish Council asked both Councillors to raise questions over possible smells from undertaking this at the next meeting. Covanta have completed their pre application process. It was confirmed that their site is in Central Bedfordshire.
- 10/05/42.4 Village Hall Committee – Cllr C. Banks  
The committee are looking at ways of disposing of the stack of brambles at the rear of the hall. The committee are proceeding with funding applications to cover the hall upgrade.
- 10/05/42.5 Church End Lower School – Cllr P. Neale  
The school continues to move towards trust status. Statutory notices have been published.
- 10/05/42.6 Shelton Lower School – Cllr M. Petty  
Once confirmation has been received from the headmaster of his intention to retire, the head teacher's position will be advertised. With a senior teacher also leaving it has been agreed to combine the position as a Senior Teacher/Deputy Head.

10/05/43. **Matters arising from the minutes of Tuesday 20<sup>th</sup> April 2010**

- 10/04/10.1 Enforcement of double yellow lines/7.5 tonne weight restriction: It was confirmed that Central Bedfordshire Council are responsible for this enforcement. In regard to the weight restriction, Sgt Rivers has confirmed that the Neighbourhood Police Officer for Millbrook area has visited the Proving Ground and reiterated the need to use the correct route. When the police carry out speed enforcement in Marston any HGV's will be stopped and advised of the correct route to take.

- 10/04/10.3 CCTV at Sports Pavilion: No response received back yet from the Playing Field Committee.
- 10/04/10.4 Holme Close issues: Ongoing
- 10/04/10.5 Tax Penalty: The clerk has tried to contact HM Revenue & Customs by telephone but to no avail and no response has been received from letters being sent. It was thought that the next course of action should be to see if an ombudsman could assist. Agreed that the clerk contact Louise Ashmore at BRCC for further assistance.
- 10/04/10.6 Cemetery Provision: Awaiting a response back from the Environment Agency.
- 10/04/10.8 Lower Shelton Play Area: Awaiting further quotations for bins.
- 10/04/10.9 Rental Agreement for Wood End: To be discussed at the June meeting.
- 10/04/10.10 Electricity Cuts in village: Ongoing. Discussed earlier in meeting with CBC Cllrs.
- 10/04/10.14 Gate adjacent to Bedford Road play area: The Chairman has not yet heard from Rick Thompson.
- 10/04/10.15 Allotment: Bollard: This will be installed once water pipe has been pulled in.
- 10/04/10.17 Compulsory purchase of Playing Field charity land: Paperwork has been signed. The clerk has received compensation money which has subsequently been banked into the Parish Council's account in the interim whilst a separate account is opened up.
- 10/04/10.18 Mid Beds District Council commemorative tree: Bob Moorwood is looking into the possibility of re-siting the tree after a complaint from resident in Denton Drive. If it is approved, the tree is unlikely to be replanted before the autumn.
- 10/04/10.19 Green Infrastructure: The meeting held on 9<sup>th</sup> May at the Forest Centre went ok. 25 people turned up. Guy Lambourne has asked to attend the June Council meeting where he should have a draft report available for the Parish Council. The final stage of this is for the report to be endorsed by the Parish Council. The Council were in agreement for GL to attend the June meeting which will commence at 7pm.
- 10/04/10.20 Parish Council Insurance: A Finance Committee meeting will be called in June to review the insurance and receive alternative quotations. A recommendation of the committee's findings will then be made to full Council.
- 10/04/11.2 Internal Audit: All information will be taken to the Internal Auditor later this week.
- 10/04/11.3 Disposal of mower and replacement of strimmer and petrol mower: £1,400.00 has been received from MKM for the sale of the Dixon ride on mower. The new strimmer and petrol mower was delivered last week and a cheque for payment for these items will be drawn tonight. A letter of indemnity will be drawn up in regard to the two donated trimmers to the allotment club.
- 10/04/13 Play Areas: Costs for repairs to the Slide Climber have not yet been received from Clements. However, the Council agreed that the clerk could authorise the repairs once these have been received and costs were not excessive.
- 10/04/15 Allotment Update: The survey of plots not being tended has been completed. The information will be forwarded to the clerk to enable letters to be sent out to tenants.

9.05pm It was resolved not to break and to continue with the transaction of business.

#### 10/05/44. Finance

10/05/44.1	To approve invoices for payment and be notified of any income since the last meeting	
Bedford Borough Council	April Payroll	£ 2,400.32 DD
3CD Group	Diary delivery (May)	£ 282.00
Warners of Bedford	Grass cutting (May)	£ 599.74
Mr. D. Cray	Churchyard grass cutting	£ 250.00
Copykatz	Diary printing (May)	£ 180.00
Venture Finance PLC	Security Patrols (April)	£ 943.71
Marston Bedford Road		
Methodist Chapel	Hall hire (20.4.10)	£ 24.00
EON Energy	Street light electricity 1.4.08-31.3.10	£ 476.82
Viking Direct	Stationary & filing cabinet	£ 361.60
The Information Commissioner	Data Protection Renewal	£ 35.00
MKM Agriculture	Sthil FS100 Strimmer & Hayter	
	Harrier 41 Mower	£ 1,192.95
Mrs. H. Trustam	Petty Cash	£ 30.00

MJ Petty Ltd	Allotment: 6 water tanks, water pipe	
	Taps and fittings	£ 2,327.10
FJ Beddoe	Litter Picking	£ 146.50
D. Cray	Churchyard grass cutting	£ 295.00

**Income:**

Marston Playing Field Committee	Refund of insurance grant for 09/10	£ 551.50
MKM Agriculture	Sale of used Dixon Mower	£1,400.00
Woodfines Solicitors	Compensation payment from Highways Agency re Compulsory purchase of Playing Field charity land from A421 Improvements	£7,114.95

Resolved that the invoices for payment should be agreed. Proposed Cllr P. Neale, seconded Miss E. Johnstone.

10/05/44.2 **Finance correspondence**

- (a) A letter of acknowledgement and thanks was received from Marston Village Hall Management Committee following receipt of a grant from the Parish Council.
- (b) A grant request was received from Mid Beds Link a Ride Community Transport Ltd. After due consideration it was resolved that the Council in accordance with its powers under Section 137 & 139 of the Local Government Act 1972, should incur the expenditure of £100.00 to Mid Beds Link a Ride Community Transport Ltd, which in the opinion of the Council, is in the interests of the inhabitants and will benefit them in a manner commensurate with the expenditure.
- (c) Bank Mandate: It was brought to the attention of the Parish Council that Cllr Terry Hyde is to resign from the Parish Council. Once his letter has been received it was resolved that his replacement as cheque signatory should be Cllr Chris Banks.

10/05/45. **Planning Matters**

10/05/45.1 To discuss the following planning applications received since the last meeting

- (a) Application No. CB/10/01395/FULL  
Full: First floor extension to front elevation  
Site: 15 Denbigh Close, Marston Moreteyne  
Comments: No objection, but request that neighbours comments are taken into consideration
- (b) Application No. CB/10/01384/RM  
Reserved Matters: Erection of 129 dwelling for residential purposes known at Phase 1A and 1B, along with main spine road community car parking, advanced screen planting, road, sewers and all ancillary works.  
Site: Land at Home Farm, Lodge Road, Cranfield  
Comments: No comments.
- (c) Application No. CB/10/01163/FULL  
Full: Construction of connecting roof section. (Revision to planning permission MB/06/01461/Full for single storey link extension with accommodation in roof space. Single storey extension to existing reception area). Retrospective.  
Site: Old Village Nursing Home, Bedford Road, Marston Moreteyne  
Comments: No objection.
- (d) Application No. CB/10/01429/FULL  
Full: Two storey side and rear extension  
Site: 23 Lake View, Marston Moreteyne.  
Comments: No objection, but request that neighbours comments are taken into consideration.
- (e) Application No. CB/10/01457/FULL  
Full: Two storey and single storey extension  
Site: 46 Upper Shelton Road, Marston Moreteyne  
Comments: No objection, but request that neighbours comments are taken into consideration

- (f) Application No. CB/10/01359/FULL  
Full: Erection of a wind turbine and ancillary infrastructure  
Site: The Marston Vale Millennium Country Park, Station Road, Marston Moreteyne.  
Comments: Objection.
- Size of turbine will have a major overbearing impact on the visual amenity of the area.
  - Concerns over potential noise emanating from turbine especially at night and evenings which could affect close neighbouring properties.
  - Concerns over potential alteration of bird natural flight path.
  - Unhappy with regard to proposed alternative access route.
  - Concerned that structures of this magnitude could set a precedent in an area of regenerated natural habitat.
- (g) Application No. CB/10/01573/FULL  
Full: Single storey rear extension  
Site: 42 Station Road, Marston Moreteyne  
Comments: No objection, but request that neighbours comments are taken into consideration
- 10/05/45.2 To receive details of any approvals / refusals / withdrawals of planning applications – for information only
- (a) Application No. CB/10/00231/FULL  
Full: Erection of two storey and single storey side and rear extension and revised boundary treatment at 1 Browns Close, Marston Moreteyne.  
APPROVED.
- (b) Application No. CB/10/00595/FULL  
Full: First floor side extension at 29 Denton Drive, Marston Moreteyne  
APPROVED.
- (c) Application No. CB/10/00975/FULL  
Full: Single storey rear extension at 16 Longcroft Lane, Marston Moreteyne  
APPROVED.
- (d) Application No. CB/10/00868/FULL  
Full: Erection of new fence to increase garden to rear at 81 Denton Drive, Marston Moreteyne.  
APPROVED.
- 10/05/45.3 No planning correspondence was received.
- 10/05/46 **Sports Pavilion Extension: Update and appointment of Quantity Surveyor**  
A letter had been received from Mr. Jeremy Howson of Peter Bushnell Associates Ltd quoting for the role of Quantity Surveyor/Project Co-Ordinator. A fee of £4,000 + VAT was quoted. The Parish Council duly noted and were happy with what would be included for this sum. The Clerk advised that she had spoken to both of the references provided by Mr. Howson and that both parties were extremely satisfied with the service that he had provided and would duly recommend him. A copy of the company's Professional Indemnity Insurance had also been received. It was resolved to appoint Mr. J. Howson to the role of Quantity Surveyor/Project Co-Ordinator in relation to the sports pavilion extension project with immediate effect.
- In regard to an update on the current status of the project there was some confusion over exactly whether phase 1 and 2 were being actively worked towards or only stage 1. It was resolved to invite the QS and Mr. R. Garner to a full Council meeting to discuss and obtain clarity on the matter.
- 10/05/47. **Allotment Update**  
The allotment club had written requesting permission to erect a summer house on plot 50 measuring 8ft x 8ft in place of the shed currently on site. Items for the social enjoyment of the members will be stored in it. The Parish Council resolved to approve the request.
- 10/05/48. **To formulate a response on the Preferred Gypsy & Traveller Sites (Development Plan Document (DPD))**  
The Parish Council resolved that it had no comments on the above document.

10/05/49

**BeAR Project/Covanta update**

BeAR Project are looking at a site in Thorn, Dunstable for their preferred site. The tender process has been opened up to alternative bidders which looks likely that Covanta could bid if they so choose.

**10/05/50. Correspondence**

- 10/05/50.1 Bedfordshire Bugles were circulated to the Council.
- 10/05/50.2 Parent Partnership Service newsletter was received.
- 1005/50.3 Newsletter from Bedfordshire Police was received
- 10/05/50.4 Countryside Voice newsletter was received
- 10/05/50.5 Bedford/Milton Keynes Waterways update. Cllrs C. Banks and P. Neale took to read.
- 10/05/50.6 A421 Update was received.
- 10/05/50.7 Invite to undertake Parish Plan. It was resolved not to pursue.

**10/05/51 Clerk's Monthly Report**

Nothing further to report.

There being no further business to transact, the meeting was closed at 10.17pm.