

MARSTON MORETEYNE PARISH COUNCIL

Minutes of the meeting of the Finance Committee of Marston Moreteyne Parish Council held at Marston Sports Pavilion, Bedford Road on Tuesday 2nd March 2010, commencing 7.00 pm.

Present: Councillors F. Keep, G. Spriggs, T. Hyde, Mrs. E. Houghton

1. **Apologies for absence** were received from Cllr M. Petty.
3. **Public Participation:** No members of public were present.
4. There were no **declarations of interest** made in respect of agenda items.
5. **To review draft risk assessment document and agree any amendments prior to submission to full council.**

The committee reviewed the draft risk assessment document and whilst the majority of controls were deemed adequate, the committee felt that some adjustments to procedure were required. These were noted by the clerk and the amendments will be typed in bold on the risk assessment schedule and presented to full council on 16th March 2010.

6. **To review effectiveness of internal audit and agree any amendments prior to submission to full council.**

The committee reviewed the effectiveness of internal audit and felt that the current Internal Auditor was independent, competent and presented good report to the parish council on an annual basis.

Areas for development: It was clear that the IA should be made aware of their role in regard to audit responsibilities in relation to fraud and that a detailed engagement letter should be sent each year. These recommendations will be made to the parish council at their meeting on 16th March 2010.

There being no further business to transact, the meeting was closed at 8.25pm.