

MARSTON MORETEYNE PARISH COUNCIL

Minutes of the meeting of Marston Moreteyne Parish Council held at Marston Shelton Methodist Church on Tuesday 16th October 2007, commencing 7.00 pm.

Present: Councillor M. Petty (Chairman)
Councillor F. Keep (Vice Chairman)
Councillors Mrs. S. Hall, P. Hall, G. Spriggs, Miss E. Johnstone, B. Mead, P. Neale, Mrs. E. Houghton & B. Chandi.
District Cllr M. Gibson
2 members of public.

1. To receive apologies for absence were received from Cllr T. Hyde & Mrs. J. Allen.
2. Public Participation
A resident of Holme Close complained about two drains liable to flooding which were not cleared during the routine clearance of drains. He also complained about pot holes and the surface of the road. The Chairman advised that the surface of the road had been highlighted earlier in the year by County Highways and that the Clerk would chase the matter up. He also requested bollards to be installed along the footpath between Holme Close and Scotchbrook Close. People on bicycles and motor bikes are using this footpath as a rat run which presents a danger to pedestrians.
3. Presentation by Ms Sherrie Barlow of the National Probation Service regarding Community Service Project Work.
The Chairman introduced Sherrie Barlow – Project Manager for the National Probation Service (NPS).
SB gave a brief insight into the work undertaken by groups together with the type of person who generally is instructed to carry out community service work as a form of punishment ordered by a Court. She advised that there are currently four groups of people carrying out community service work at the Forest Centre each week. The NPS deal with all health and safety matters and supply any required protective clothing. The Parish Council would need to supply any materials which were required to undertake the job. Several ideas were identified by the Council, and it was agreed to put the matter on the agenda for a future meeting in order to formulate definite ideas which could keep a team of workers in the village for around 3 months. It was also agreed that the Village Hall & Playing Field Committees be contacted to seek their opinion on the scheme and see if they would like to submit any ideas of work which would benefit their respective areas.
SB advised that there is no budget in the NPS for tea/coffee and biscuits. She suggested that perhaps the PC might be willing to fund these. Risk assessment and insurance are covered by the Crown. However, SB agreed to look into public liability insurance and see whether it could be covered under the wing of Mid Beds District Council.
Due to timescales, it was thought that any work to be carried out would be next year. The Chairman duly thanked Sherrie Barlow for attending the meeting.
4. Report from EB Security
Owing to the absence of any representative from EB Security it was not possible for the Parish Council to receive a report on EB Security's activities. Cllr Keep did advise that EB Security had attended their Community Safety Group meeting and stated that everything was in hand.
5. Cllr Mrs. E. Houghton declared a prejudicial interest in Item 12.1 (d) on the agenda.
6. The Minutes of the Parish Council meeting held on Tuesday 18th September 2007 were submitted for approval. It was RESOLVED that the Minutes be accepted as an accurate record, and were duly signed by the Chairman. Proposed Cllr Mrs. S. Hall seconded by Cllr B. Chandi.
7. Update of information from County Councillor B. King
Owing to the absence of Cllr King it was not possible for the Parish Council to receive a report on the County Council's activities

8. Update of information from District Councillor M. Gibson
Local Government Review – there are 2 options left available.
Development Control Committee – application for 100-102 Bedford Road has been delayed for a site visit on Mon 12th November. The DCC meeting will be held on 14th Nov. The decision of this application is finely balanced.
Cllr Gibson has attended a Marston Vale Surface Water Committee meeting and advised that the Committee are seeking further information on the possible run off of surface water from the new development (O&H).
Cllr Gibson advised that he attended the Community Liaison Forum meeting and is also involved in “speed dating” for the Democracy week. He will be visiting Rebourne Upper School on Friday.
NIRAH – MBDC Development Control Committee took the view from the majority of members who were in favour of the application but because the Council has concerns over the lack of information on infrastructure it voted against the application.
Incinerator – No decision on the location until later in the month. Cllr Gibson indicated that the waste site might include landfill. Cllr Gibson advised that he is able to speak against this matter without prejudicing his position.
Grass waste – The Chairman advised that there are problems with the green waste collections. If there is too much weight in the bags or if they are overloaded then MBDC will not collect them. Further discussions ensued on the waste collections.

8.10pm – Cllr Gibson leaves the meeting.

9. Matters arising from the minutes of Tuesday 18th September 2007.
- 9.1 CCTV Equipment
Dave Rollins and Russell Broom have met and the Parish Council awaits their report on the CCTV equipment.
 - 9.2 School Bus Schedules
The Clerk has received the bus schedules from Beds CC enabling the Parish Council to be aware of where the collection/set down locations are. Should the problem with buses happen again then Mrs. Hook at Beds CC can be contacted with the time, school and bus company involved and the matter will go straight to the Safer Routes to School Dept for immediate action.
 - 9.3 Traffic Calming – Station Road
The Council awaits a response from Richard Watts – Deputy Director of Environment at Beds CC.
 - 9.4 Centre Parcs
MBDC are not challenging the planning decision.
- 10 Brief update of information on the following committees:
- 10.1 Community Safety Group – Cllr F. Keep
A report was circulated to all Councillors. Cllr Keep advised that both Graham and Isla Lake are leaving Marston in December. It was resolved that the Clerk send a letter of thanks and best wishes for all of their work to the community over past years.
Cllr Mrs. S. Hall gave a report on the current status of the Youth Club. Currently there are 25 volunteers signed to assist with the running of the club. 33 youngsters attended the club last week and more are expected. Currently Cllr Mrs Hall is looking into first aid training for the volunteers.
 - 10.2 Mid Beds Planning Consortium – Cllr F. Keep
Nothing to report.
 - 10.3 Landfill Liaison – Cllr Mrs. E. Houghton
Nothing to report.

- 10.4 Playing Field Committee – Cllr P. Hall
The Committee has agreed to instruct a company to do a one off clean around the youth shelter and toilet block to tidy the area. They are also looking to have the hedges fronting Bedford Road trimmed lower to allow more visibility.
- 10.5 Village Hall Committee – Cllr B. Mead
Nothing to report.
- 10.6 Church End Lower School – Cllr P. Neale
Cllr P Neale advised that he has been appointed the Chairman of the Governors. Cllr Mrs. S. Hall has also been appointed a school governor.
- 10.7 Village Plan – Cllr P. Neale
This matter is on the agenda for discussion later in the meeting.
- 10.8 Shelton Lower School
The Chairman read a report from Roger Dance (School Governor). The School are progressing well on their travel plan and are looking to have a pelican crossing on Upper Shelton Road. Following a request from the school, the Parish Council resolved that, subject to agreement by the County Council for its location, the grant money agreed for the school could be put toward purchasing a pelican crossing instead of costs of the Travel Plan. Funding from other sources such as Shanks should be in place as well.
- 10.9 Information Pack – Cllr B. Mead
Cllr Mead advised that the pack is in its final draft stage with the amendments to the Youth Club and Parish Council entries being completed. Cllr S. Hall agreed to a final proof read before the pack is sent to the printers.

11. Finance

- 11.1 To approve invoices for payment and be notified of any income since the last Meeting

Calverton Factors Ltd	Security Patrols (Sept)	£ 1401.54
LSN Media	Diary delivery	£ 42.96
Mrs. H. Trustam	Clerks wages	£ 1056.53
Mrs. H. Trustam	Mileage expenses & allowances	£ 166.26
Shelton Methodist Church	Rent for Sept mtg	£ 24.00
Copykatz	Diary printing (July)	£ 170.00
Beds Playing Field Assn	Renewal of membership	£ 25.00
TOD Accountancy	Payroll 1.7.07 – 30.9.07	£ 30.00
Viking Direct	Toner for photocopying & stamp pad	£ 60.48
Viking Direct	Stamp for Invoices	£ 12.91
Pier One Solutions	Web Site Hosting (Aug)	£ 41.13 SO
Mid Beds District Council	Group advertising for Model Code Of Conduct Adoption	£ 12.11
Lubbock Fine	Intermediate External Audit	£ 881.25
DJ Granger	Grass cutting	£ 704.26
Post Office Ltd	Tax & NI contributions (Aug-Oct)	£ 1171.68
FJ Beddoe	Litter Picking	£ 126.89
A. Bunker	Churchyard grass cutting	£ 250.00
MKM Agriculture	Churchyard mower repair	£ 18.01
LE Barnes & Sons	Soil removal re Skatepark project	£ 5875.00

Income

Mid Beds District Council	Second half of precept	£41,674.00
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The Parish Council resolved that the invoices for payment should be agreed.
Proposed Cllr P. Hall, seconded Cllr P. Neale.

- 11.2 To discuss going to tender on the grass cutting contract due to end on 31.3.08
The Clerk and Cllr P. Hall identified the problems surrounding the grass cutting at the playing fields which have been highlighted by the Playing Field Committee. After discussion, the Parish Council came to the opinion that if the details contained within the contract were enforced then the majority of the problems would be rectified.

After careful consideration of the grass cutting areas in the current contract the Parish Council resolved that it did not have the power to cut the grass located at the Scout Hut in Bedford Road and subsequently this area should be removed from the contract commencing 1.4.08 and the Scouting Assn advised accordingly.

It was agreed to go out for three tenders and make a firm decision on the successful applicant at an extra ordinary meeting to be held on Tues 4th December. The final figures for grass cutting will be inserted into the final precept at this point for 2008/9.

- 11.3 To receive any correspondence relating to finance matters
Annual Return – Year Ended 31.3.08.

The Clerk advised that Lubbock Fine Accountants have signed off the annual audit for this year and duly read out the External Auditor's Report. The matters raised in the report which require action will duly be considered by the Parish Council and implemented by the R.F.O. and reported back to the Parish Council upon their completion by the R.F. O..

9.11pm In accordance with Standing Orders the Chairman suspended the meeting for a short break.

9.25pm The Chairman called for the meeting to re-start.

12. **Planning Matters**

- 12.1 To discuss the following planning applications received since the last meeting:

(a) Application No. 07/01537/FULL
Full: Renewal of planning permission ref 02/01916/FULL dated 19.12.02 for conversion of agricultural barn to single two bed dwelling for farm occupation.
Site: Walnut Tree Farm, upper Shelton Road, Marston Moreteyne.
Comments: No objections.

(b) Application No. 07/01548/FULL
Full: Alterations and extension to existing barn to form 1 no. 3 bed farm dwelling.
Site: Walnut Tree Farm, Upper Shelton Road, Marston Moreteyne.
Comments: No objections.

(c) Application No. 07/01596/FULL
Full: Erection of single garage to serve Plot 1.
Site: Land adjacent to 145 Lower Shelton Road, Marston Moreteyne.
Comments: No objections. Neighbours.

Cllr Mrs. E. Houghton leaves the room during the discussion of this application.

(d) Application No. 07/01660/OUT
Outline: Erection of detached chalet bungalow and single garage (all matters reserved except layout and access).
Site; 60 Lower Shelton Road, Marston Moreteyne.
Comments: No objections in principle. However the Parish Council wishes to inform MBDC Planning Dept that problems may occur with access.

Cllr Mrs. E. Houghton returns to the meeting.

- 12.1 To receive details of any approvals / refusals / withdrawals of planning applications – for information only
- (a) Application No. 07/01125/FULL
Full: Detached double garage with workshop.
Site: Lower Roxhill Farm, Roxhill Road, Marston Moreteyne.
Details of Conditions Discharged: Condition No. 2 (materials) attached to Planning Permission reference 07/01125/FULL dated 10.8.07.
Submitted Details: Stained 8 inch weatherboarding, reclaimed brick and reclaimed tile.
APPROVED.
 - (b) Certificate of Lawful Use or Development for single storey rear extension at 4 Churchill Road, Marston Moreteyne.
 - (c) Application No. 07/01195/FULL
Full: Installation of ATM to shop front.
Site: Marston Moreteyne Post Office, 67 Bedford Road, Marston Moreteyne.
APPROVED.
 - (d) Application No. 07/00913/FULL
Full: Single storey extension to form double garage
Site: 10 Pembroke Close, Marston Moreteyne
APPROVED.
 - (e) Application No. 06/01619/FULL
Site: Land adjoining The Bell, Bedford Road, Marston Moreteyne
Proposed Development: Full: Erection of 3 terraced dwellings, detached triple car barn, formation of vehicular access and revised public house parking following demolition of existing barn.
Details of Conditions Discharged: Condition No. 5 (landscaping) attached to planning permission ref 06/01619/FULL dated 16.2.07.
APPROVED.
 - (f) Application No. 07/01244/SE
Section 73 Determination: Removal of conditions 6, 7, 8, 9 & 10 (access conditions) attached to planning permission ref 06/00629/FULL dated 7.6.06 for alterations and extension to farm buildings to form holiday accommodation.
Site: Roxhill Manor Farm, Roxhill Road, Marston Moreteyne.
APPROVED.
 - (g) County Council Application BC/CC/2007/33
Proposal: Alterations & Extension to form new office
Location: Church End Lower School, Church Walk, Marston Moreteyne
APPROVED.
 - (h) Application No. 07/001419/FULL
Full: Erection of two dwellings & detached garage
Site: Land adjacent to 145 Lower Shelton Road, Marston Moreteyne
Details of Conditions discharged: Condition Nos. 2 (materials) & 14 (vehicular access) attached to planning permission ref 07/00419/FULL dated 24.5.07.
APPROVED.
 - (i) Application No. 07/01301/FULL
Full: First floor side extension
Site: 57 Upper Shelton Road, Marston Moreteyne
REFUSED.
 - (j) Outline Planning Permission at 60 Lower Shelton Road, Marston Moreteyne, Bedford for Detached dwelling & garage. Not proceeded with. The Parish Council was informed that this relates to a separate matter from that of Item 12.1(d) detailed above.

- 12.2 There was no planning correspondence.
- 13 Draft Village Plan – Cllr P. Neale
Following circulation previously of the draft village plan to the Parish Council there were no amendments which were highlighted. Cllr Neale advised that the Plan will never be considered as a Village Plan by MBDC however it would be a beneficial document for the Parish Council to work with. It was resolved that both Cllrs M. Petty and F. Keep go through the plan with Cllr Neale to finalise details. Once this has been completed, the finished Plan will be placed on the Parish Council’s web site and roughly 50-100 copies will be printed, which will be available at the Post Office. The Chairman thanked Cllr Neale for his effort and hard work on this project.
- 14 To discuss a response to the document “Core Strategy & Development Control Policies: Preferred Options” issued by MBDC.
The Clerk circulated a brief resume of the main elements pertaining to the village. After discussions it was resolved that the Parish Council supports the preferred options outlined in the document but made it clear that these should be subject to having meaningful consultation with the Parish Council where matters directly affect the parish.
- 15 To discuss a response to the Minerals Site Allocations Preferred Options (1)
Due to the fact that none of the preferred sites are within the parish of Marston Moreteyne, the Parish Council have no comments to make on the document.
- 16 Correspondence
- 16.1 Review of Polling Districts & Polling Places by MBDC
It was brought to the Parish Council’s attention that some residents in Marston had to cross the A421 to vote at Shelton Methodist Church. Therefore it was resolved to request that the A421 be used as a centre line for the polling places.
- 16.2 Details of the Pre-Inquiry Meeting relating to the A421 Improvements
Draft Orders were published on 22 March 2007. The Pre Inquiry meeting is due to be held on 25th October commencing 10.30am.
The Public Inquiry will begin on 4th December at 10am. It is scheduled to sit for 3 weeks from 4 to 21 December.
- 16.3 An update relating to Bedfordshire Police & PCSO Partnerships
The Chairman read a letter from T/Ch Supt. Andrew Street of Bedfordshire Police which outlined the current status of PCSO Partnerships. It stated that each Safer Neighbourhood Team would have at least one PCSO, directed by Beat Managers, to provide targeted high visibility reassurance patrols. Beds Police intend to work with Beds CC in relation to the Confident Communities Fund to establish a new joint strategy that will enable further PCSOs to be engaged to provide an enhanced service to communities.
- 16.4 Management report relating to the Neighbourhood Policing Team for Ampthill & Flitwick.
It was resolved that the Clerk forward a copy of this document to all Councillors with the minutes of the meeting.
- 16.5 To receive a copy of the “Ways to tackle climate change” from DEFRA.
Cllr M. Petty took the documents to read.
- 16.6 Community Liaison Minutes from 25.7.07.
Cllr Mrs. E. Houghton took the documents.
- 16.7 Invitation to attend the AGM of Bedfordshire Playing Fields Assn.
No Councillors came forward to attend the AGM.
- 16.8 Invitation to attend the AGM of Bedfordshire Assn of Town & Parish Councils.
No Councillors came forward to attend the AGM.

There being no further business to transact, the meeting was closed at 10.10pm.